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## CHECKUP DIRECTOR ELECTIONS 2023

### COMPANY PROFILE

General Practice Queensland Ltd, trading as CheckUP, is an independent organisation dedicated to advancing primary health care. CheckUP is a not-for-profit company limited by guarantee governed by a board of directors with a diverse range of skills and experience.

CheckUP is committed to building healthier communities. By connecting a diverse range of likeminded member and stakeholder organisations, CheckUP actively fosters primary health care-led solutions and innovations focussed on best practice outcomes – for a better primary health care sector and better health for all.

<https://checkup.org.au/who-we-are/about-us/>

### BOARD OF DIRECTORS

The CheckUP Constitution allows for a Board of up to nine directors. Up to six are elected by the membership, and up to three may be appointed according to skills, knowledge and experience.

Elected directors serve a three-year term.

Each year up to two elected Directors retire and may re-nominate for election for up to three consecutive terms of office.

### Eligibility and Desired Characteristics

Any person may be elected or appointed to the Board provided they are not an employee of CheckUP or a related entity, they have no conflicts of interests that would hinder their ability to fully participate in board decision making, and they are not ineligible by law to sit on a Board.

The Board is required, under the Constitution, to include at least one General Practitioner.

In 2023, the Board is seeking nominees who can demonstrate competence, experience or qualifications in one or more of the following areas:

- a) Experience in or demonstrated knowledge of primary health care, noting particular challenges for rural and remote communities or communities experiencing socio-economic disadvantage.
- b) Experience in or demonstrated knowledge of contemporary clinical governance or safety and quality frameworks.
- c) Experience in or demonstrated knowledge of health system planning, resource allocation and performance management frameworks.
- d) Experience in or demonstrated knowledge of the governance and oversight of health data analytics or health data science. The Board seeks a candidate who can guide and advise CheckUP on the management and curation of health data to derive solutions for the communities CheckUP serves.

Other desirable skills and experience include:

- Prior Board experience and/or formal governance training;
- Experience as a registered health care clinician;
- Finance, accounting, audit or risk management qualifications or experience;
- Management experience particularly as CEO of a health or similar organisation;
- Commercial business acumen;
- Legitimacy and credibility including strong relevant networks and a respected professional reputation;
- Previous experience working in partnership with health sector stakeholders including government;
- Understanding or experience in community engagement and advocacy;
- Experience in marketing, communications and promotion;
- Experience working in membership based organisations;
- The CheckUP Constitution requires at least one General Practitioner on the Board. The Board currently includes one GP: Dr David Rowlands OAM.

On a personal basis, Directors are expected to demonstrate leadership, problem-solving and critical analysis skills, strategic thinking, high-level communications skills and high standards of personal and professional ethics and integrity.

## **Commitment**

The Board of CheckUP meets face-to-face up to six times per year. Directors may also be appointed be a member of a subcommittee focussing on specific areas of interest (e.g. finance, audit and risk management). Subcommittees meet regularly.

The Board aims to hold at least one of its regular meetings per year in a regional area of Queensland, which may involve overnight travel.

CheckUP aims to hosts a number of stakeholder and member networking events during the course of the year. Directors are encouraged to attend these events where possible.

Directors are expected to attend all meetings of the Board, any subcommittees to which they are appointed, and the annual strategy day which may involve a whole day meeting and dinner. This is a paid role which attracts a Director's Fee.

## **ENQUIRIES**

For further information, please contact the Company Secretary, Amanda Boland, by email at [amanda@businessgovernance.com.au](mailto:amanda@businessgovernance.com.au) or by phone on 0434 595 590.